

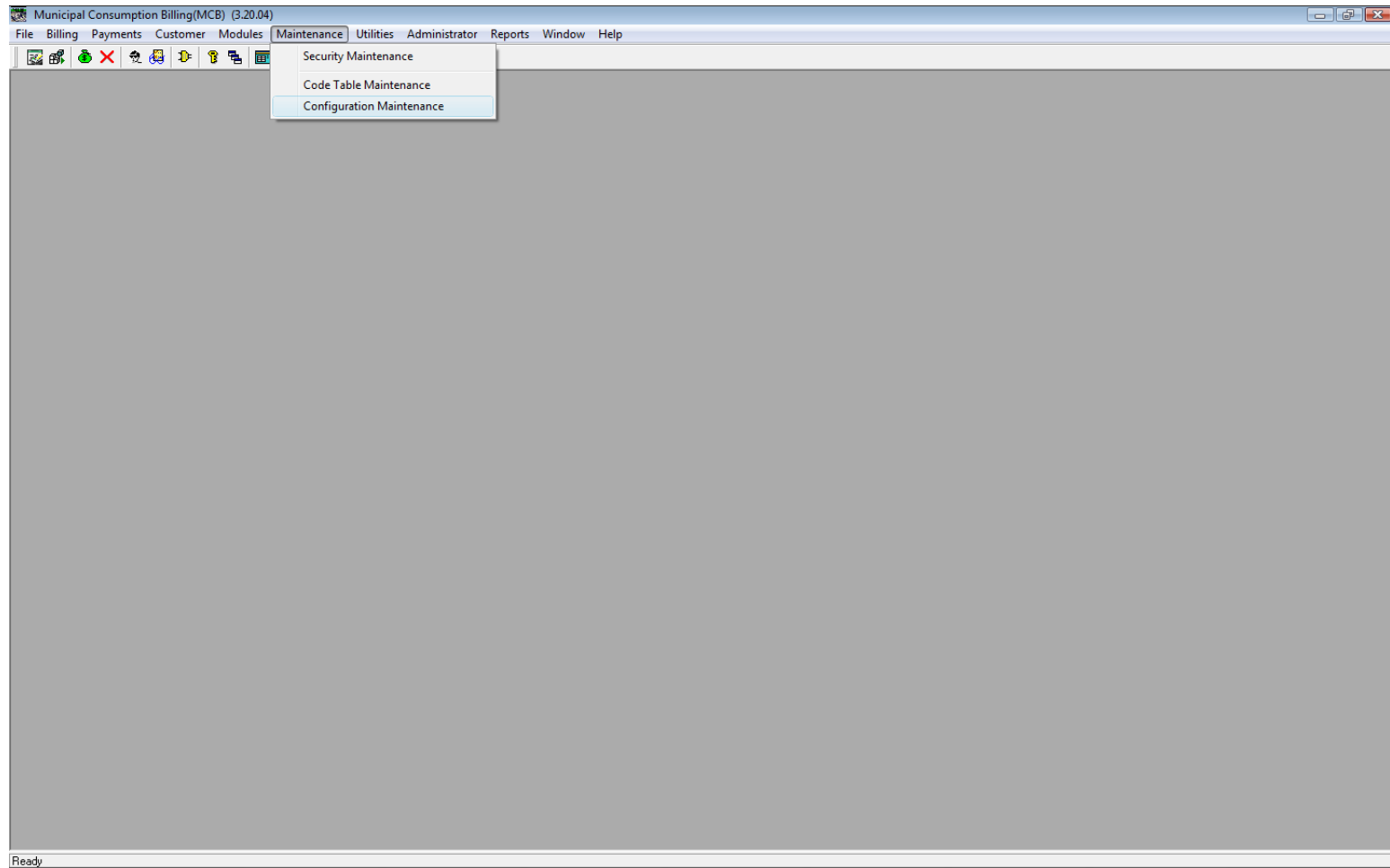
**Version 3.20.04:**

What's New:

- Modified logic behind the water company credit to include debit adjustments.
- Modified flow meter entry to utilize gallon type configuration when entering flow via totalizer.
- Modified consumption history tab for new 4 digit water account numbers to not reference MCB account numbers.
- Corrected Billing Summary Report to show only items generated from current billing.
- Changed sort on Letter History Report.
- Added functionality to automatically generate the certified letter charge when delinquent letters are printed (*see below*).

## Automatically Generate Certified Letter Charges:

1. The functionality must be turned on in the MCB application configuration screen. Go to **Maintenance** → **Configuration Maintenance** on the text menu.



2. Click on the option under 'Application Settings' labeled 'Automatically Charge Cert Ltr Fee':

The screenshot shows the 'Configuration Maintenance' window for 'Municipal Consumption Billing (MCB) (3.20.04)'. The window is divided into several sections:

- Company Information:** Name: Rostraver Township Sewage Authority, Address: 207 Municipal Dr, Belle Vernon, PA 15012, Phone: (724) 930-7667, Fax: (724) 930-9401, Web Address: http://www.rostraversewage.com, Email Address: info@rostraversewage.com, Mission: (An Equal Opportunity Employer and Provider).
- Application Settings:** Idle Timeout (Seconds): 500, User Authorization: , Send Email for Authorizations: , Password Authorization: , Round Up Indicator: , Separate by district: , Generate Permit Numbers: , Certified Letter Charge: 45.32, **Automatically Charge Cert Ltr Fee:** , Logs:
- Billing Settings:** Make inactive if <: 0, Apply late fees after: 30, Apply interest after: 50, Default bill day: 15, Default due day: 8, Unique Property Number: , Prorate monthly charges: , Don't Bill zero and credit bal.: , Charge Distribution Mandatory: , Default Bill Sort: billcsz
- Consumption Settings:** Enter Consumption Only: , Consumption Load Prefix: RS, Deduct Meter Limit: 10,000,000, Meters to Read: Use Read Date
- Bank - ACH Information:** ACH Payments: , Immediate Destination: 043000096, Immediate Origin: 1251260596, Service Class Code: 225, Tax Id: 1251260596, DFI Id: 04300009, Company Entry Description: RTSA PYMNT, Entry Class Code: PPD, Company Discretion: ROSTRAVERTWPSA, ACH File Path: K:\ACH Debits\
- Letter Settings:** Print Labels w/ Delinquents: , Label Printer: DYM0 LabelWriter 400 Turb..., Delinquent Letter: Print Delinquent qty: 2, Shut Off Letter: Print Shut Off qty: 2, Print Carrier Route: , Label Print qty: 2

3. Click Save. This will turn on the functionality that will generate the certified letter charge when a letter is printed for that customer.