

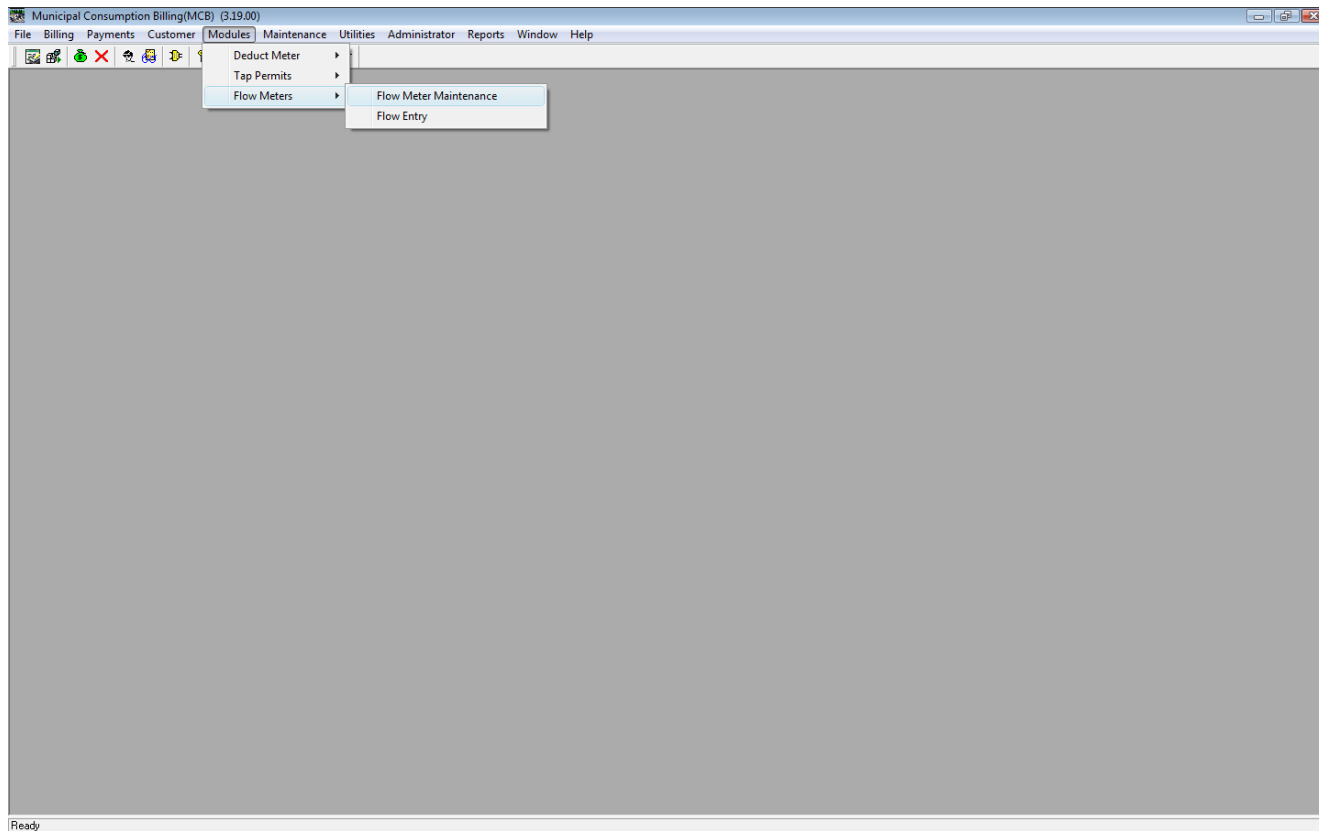
Version 3.19.00:

What's New:

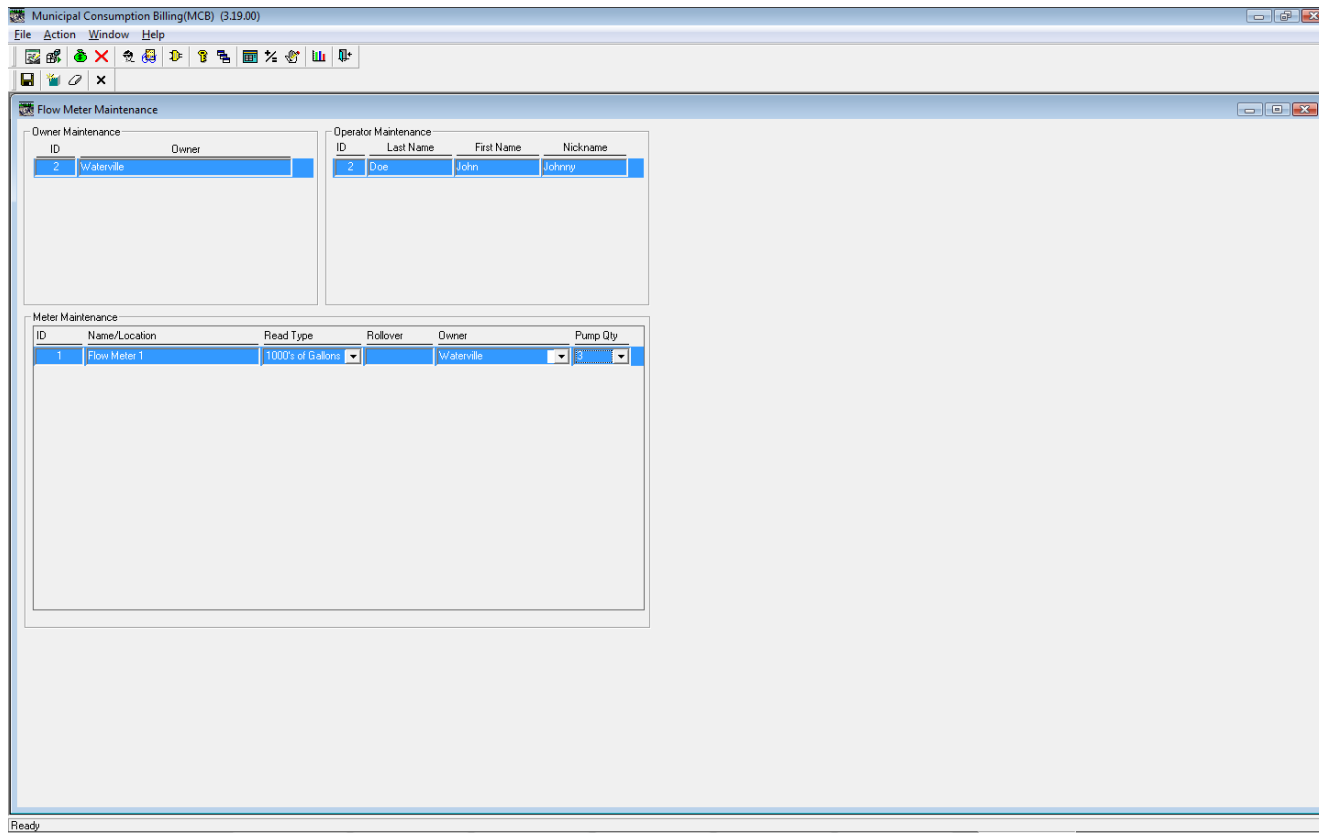
- Modified the Deduct meter module "meters to read" report to use the service date rather than the billing date to populate the report.
- Corrected Automated Distribution to consider start and dates of customer in billing process.
- Modified Customer validation for allowing more than one customer to have the same property number under a single district.
- Enhanced Administrator's mass update tool to log all updates ran by that user.
- Enhanced Billing Summary Sheet to include all bill types.
- Implemented NEW Flow Meter Module.

Flow Meter Module:

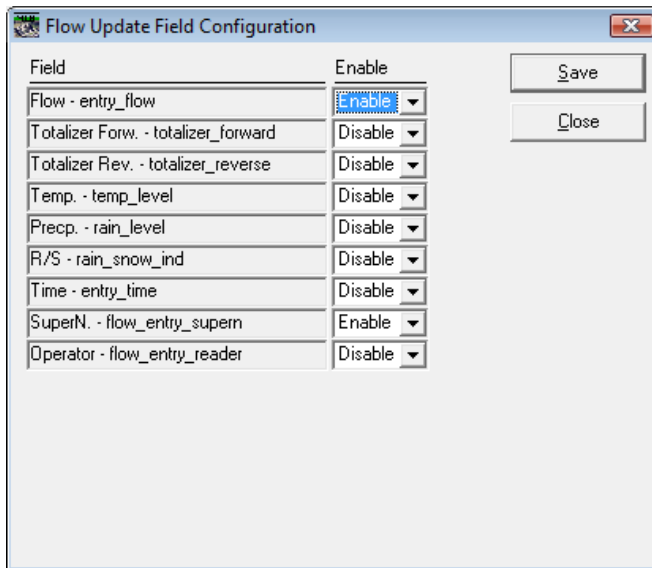
1. Go to menu Modules → Flow Meters → Flow Meter Maintenance



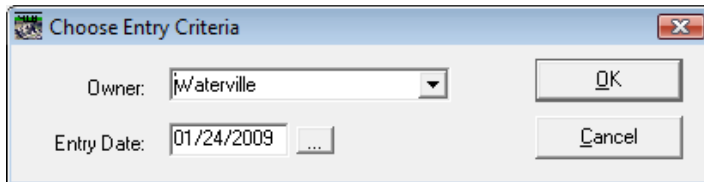
2. Within each group are values used by the system when entering flow data. Enter this data as it pertains to your company. Owner Maintenance is the list of different owners of the flow meters. If all the flow meters you are tracking are owned by your company, then you will have one company in your list. Operator Maintenance will hold the employees who perform the reading of the meters. Meter Maintenance tracks the different meters and their location.



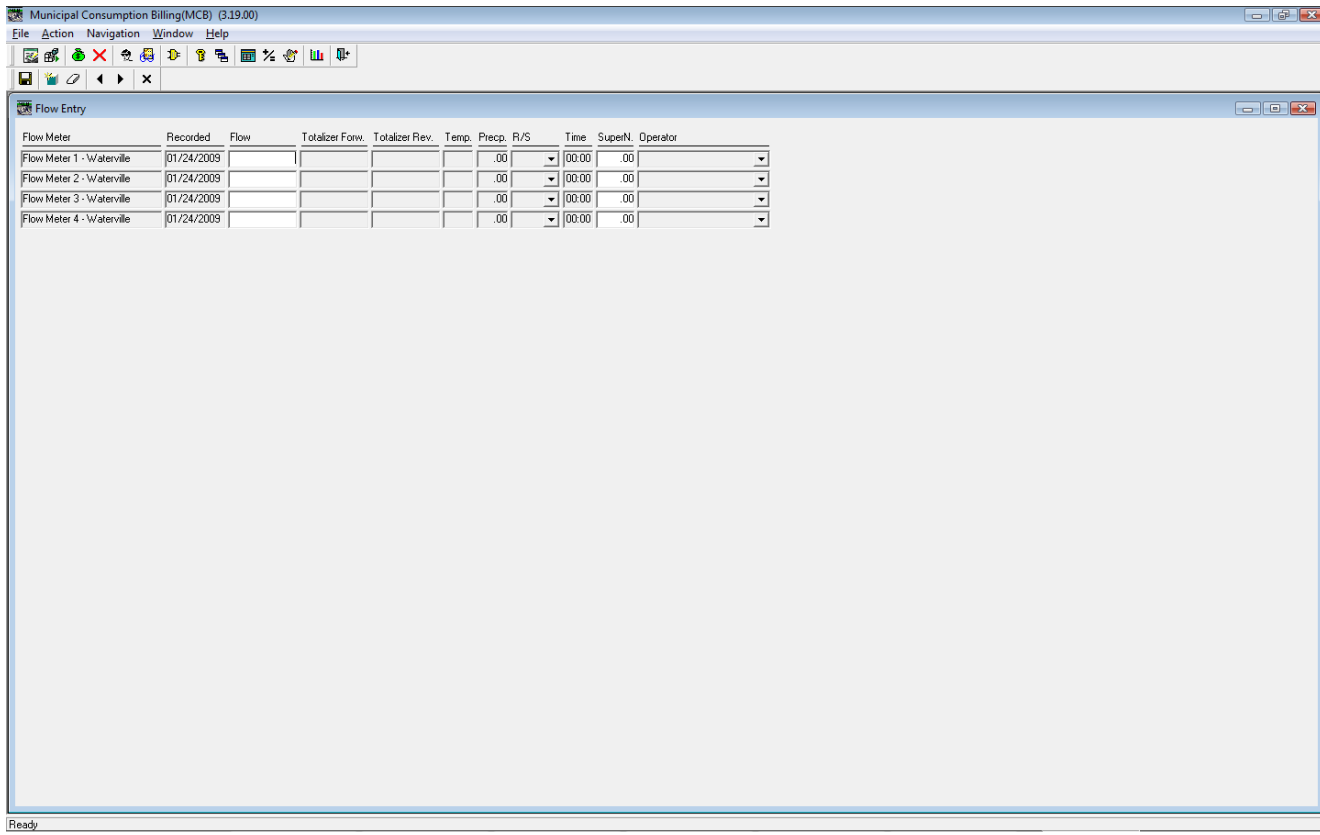
- The toolbar and menu items work off the box that has the focus. The box that has focus will have a border around it. Within that box you can right-click to perform actions on that box. You can insert, delete, and save the record from the right-click menu.
- The owner box has additional functionality by double-clicking the row. By double-clicking that row, you can turn on and off fields from the entry window:



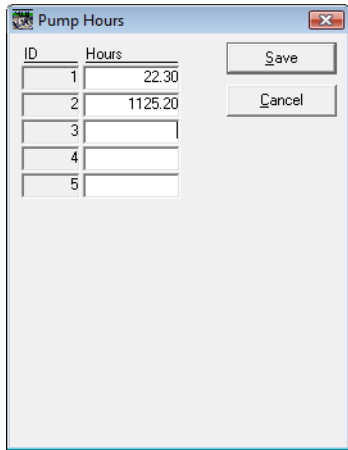
5. Once all the information is entered into the maintenance boxes, flow meter data can be entered. Go to Modules → Flow Meters → Flow Meter Entry. You will choose the meter company owner and the date to enter your information:



6. Click ok and the entry window will be ready to receive data.



7. The fields will be enabled as saved in the maintenance window. Enter the data and save when needed. To go to a new day, click the right or left arrows. If a save was not performed when navigating days or by closing the window, you will notified and will have a second chance to save the data.
8. As flow data is entered, pump hours can be entered for each of the meters for each day. Double-click on the meter you want to enter pump hours for. The following window will open:



The image shows a software dialog box titled "Pump Hours". It contains a table with two columns: "ID" and "Hours". The table has five rows. The first row has ID "1" and Hours "22.30". The second row has ID "2" and Hours "1125.20". The remaining three rows (IDs 3, 4, and 5) have empty "Hours" cells. To the right of the table are two buttons: "Save" and "Cancel".

ID	Hours
1	22.30
2	1125.20
3	
4	
5	

9. Enter the hours for each pump at that location. Click save to get back to the flow data. The data will be committed with the save of the flow entry information